



PLAQUEMINES COMMUNITY C.A.R.E. CENTERS FOUNDATION, INC.

115. Keating Drive
BELLE CHASSE, LA 70037
504-393-5750 PH 504-393-5760 FAX
WWW.PCCCF.ORG

Position Description

Position: Licensed Clinical Social Worker

Salary Range - \$48,000-\$65,000

Credentials and Experience

This position requires a valid license to practice clinical social work in Louisiana (LCSW). At least one year experience in working with children, adolescents, and adults is preferred. Spanish, Vietnamese or Laotian speaking candidate is preferred. Candidate must be able to work with diverse populations with various socio-economic backgrounds. Candidate must be able to work independently, set priorities, and maintain complete confidentiality. Reliable transportation is required. Basic computer skills are needed to write reports, letters, etc.

Job Expectations

1. Provide quality assessments and counseling services to clients, including children, adolescents, adults, couples, and families, utilizing diverse treatment modalities and evidenced-based practices.
2. Travel to satellite locations in southern Plaquemines Parish and/or the Eastbank of Plaquemines Parish, one to two days per week, and work at least one evening per week, to provide counseling services and/or psychoeducational instruction.
3. Facilitate Darkness to Light: Stewards of Children curriculum and provide program preventative information to community agencies as well as at the CARE Center and its satellite locations.
4. Utilize community resources to refer clients for other/additional services, if the need arises.
5. Work with community agencies, including, but not limited to, the 25th Judicial Court System, the DA's Office, the Sheriff's Office, and the school system.
6. Consistently meet direct productivity hours as set by the organization.
7. Maintain updated clinical record on all clients in accordance with electronic health record standards set by the organization and submit records for Case Reviews and Chart Reviews.
8. Complete and submit all required clinical, statistical, and financial reports on time.
9. Perform regular audits of clinical records to insure quality of care, regulatory compliance, and accurate documentation of services rendered to clients.
10. Utilize professional judgment concerning ethical issues and organization funding sources.
11. Maintain a professional demeanor with regards to dependability, punctuality and attendance, personal appearance, maintenance of work area, and rapport with clients, organization staff, and other professionals.
12. Participate in training and conferences to enhance professional growth.
13. Perform other duties, as assigned by supervisor or Executive Director.

Expected Results

1. Demonstrate overall positive client outcomes.
2. Provide clinical services in accordance with applicable funding source requirements.
3. Meet all financial, statistical, and other reporting requirements of the organization and funding sources.
4. Demonstrate professional growth.
5. Help maintain a positive organization presence in the community and a positive atmosphere in the clinic.
6. Respect all coworkers, clients, family members, and community members.

Please forward cover letter and resume to employment@pcccf.org